



BGMEA University of Fashion & Technology (BUFT)

Excellence through Education

Main Campus: Nishatnagar, Turag, Uttara, Dhaka-1230 Tel: 09606808080, 09606950535, 09606950986, and 09606950987
Email: info@buft.edu.bd, www.buft.edu.bd

Ref: BUFT/Reg./7.26/19/1111

Date: 05 September 2019

Notice

This is for information of all concerned that the class start timing has been changed as per the following schedule with immediate effect:

Existing Class Timing	New Class Timing
09.00 am- 10.15am	09.10 am- 10.25am
10.25am-11.40am	10.35am-11.50am
11:40am-12:00pm (Tea Break)	11:50am-12:10pm (Tea Break)
12.00 pm-1.15pm	12.10 pm-1.25pm
1:15 pm-2:00 (Lunch & Prayer break)	1:25 pm-2:10 (Lunch & Prayer break)
2.00 pm-3.15 pm	2.10 pm-3.25 pm
3.25 pm-4.40 pm	3.35 pm-4.50 pm

2. The above timing has been changed to avoid the rush, for smooth functioning the classes and attendance of the students and faculty in time. But the BUFT office of all concerned (Faculty members, official and staff) remain unchanged i.e from 9:00 am to 5:00pm as usual.

By order

[Signature]
05/09/19

Registrar

BUFT

Copy to:

1. PS to the Chairman, Trustee Board.
2. PS to VC.
3. PA to Pro-VC.
4. Treasurer (Designate)
5. All Deans.
6. DSW & Secretary of BOT.
7. Controller of Exam.
8. CFO.
9. Director, Administration
10. Head of Logistics.
11. Director (P & D)
12. All Heads of the Departments/Director, BIFT.
13. Librarian.
14. Head (Acting) PRD.
15. Accounts.
16. IT Manager.
17. Asst. Manager (CCT).
18. Office Copy.